

Bristol City Council

Minutes of the Health and Wellbeing Board

14 September 2017 at 2.00 pm



Board Members Present: Alison Comley, Asher Craig, Helen Godwin, Claire Hiscott, Becky Pollard, Vicki Morris and Elaine Flint

Officers in Attendance:-

Claudette Campbell (Democratic Services Officer) and Nancy Rollason (Service Manager Legal)

1. Welcome, apologies and introductions

Cllr Asher Craig Chaired the meeting and welcomed those present and led introductions.

The following apologies were noted:

- Mayor Marvin Rees
- Dr Martin Jones
- John Readman
- Julia Ross – substitute Justine Rawlings
- Cllr Helen Holland
- Keith Sinclair

2. Public forum - must be about items on the agenda

None

3. Declarations of interest

Board Members Elaine Flint & Vicki Morris ask for it to be noted that the organisation they represented may be involved in the commissioning process.

4. Key decision - Bristol Behaviour Change for Healthier Lifestyles Programme



It was clarified that this was a Bristol City Council key executive decision to be taken by Cllr Craig in the forum of the HWB and that Cllr Craig had delegated authority from the Mayor to do so.

The Board considered a report on a key decision in relation to the Public Health strategy to commission and procure a new contract to deliver changes to the lifestyle behaviours of Bristol residents.

Sally Hogg and Viv Harrison Consultants in Public Health presented the report and briefed the Board.

- The Strategy had been presented to the Board in October 2016, followed by a request to launch the consultation in April. The outcomes of the consultation had been feed into the programme model. The service specifications were now complete and the next step was the procurement process.

Main points raised / noted:

- a. Justine Rawlings substitute for Julia Ross CCG – posed a number of questions and raised a number of concerns summarised below;
 - Acknowledged the drive around cost containment, with 15% reduction in funding reassurance sought that new model would deliver on expected outcomes
 - Noted and welcomed the move towards digital approach
 - Sought information on the impact of implementing the programme model, intended and unintended consequence, had they been scoped out.
 - Information on the impact on GP's practice
 - Information on the mitigation strategy to manage outcomes
 - The reason for such a challenging time line for delivery
 - Information on how the model benefited service providers and service users
 - Sought assurance around numbers
 - Questioned whether the CCG leaders have seen and understood the model and the potential impact
- b. Becky Pollard DPH – provided the following assurances;
 - i. Referred the Board to Appendix E – completed Equality Impact Assessment. Confirmed the wide reaching engagement that had taken place with providers and stakeholders. The message and the drive to work together had been shared and promoted.
 - ii. The time line had been impacted by the 2017 June general election, that limited a number of activities during the pre-election period. The procurement window had narrowed as a result and it was imperative that the commissioning process concluded before the end of the current provider's contract.
 - iii. The consultation process had included a representative from the CCG therefore it was a concern that that input had not been shared with strategic leaders.
 - iv. The detail of the programme model would be released to all at the same time. Bidders Day was an opportunity to receive information on the detail.
 - v. Confirmation that Health providers had been included in the consultation.
- c. Vicki Morris – shared that she attended a STP steering group, focused on steering the work STP would do with Institute of Voluntary Action Research. The attendees were unaware of the prevention remit of Public Health and the possible duplication if their worked focused on that area



instead of 'self-care'. The opportunity was taken to inform the group of the Healthy Lifestyle service.

- d. The Officers provided assurances that;
 - i. The report considered the impact of the programme acknowledging that further consideration would need to be given to the question of 'unintended consequences'.
 - ii. The programme would centre on supporting users by adopting the principle of 'inform me', 'Enable me', 'Support me'. Research undertaken found that people who were reluctant to engage with authority would access information on line.
 - iii. Offered to share the background research with the CCG.
 - iv. Confirmed that a representative from the CCG was present during the consultation process.
 - v. Provided reassurance that during the consultation process full investigation had been conducted resulting in the proposed model.
- e. Alison Comley, Strategic Director provided reassurance that Public Health would continue to work with all Partners including the CCG on communicating financial expectations and to develop mitigation protocol surrounding the model. That the programme being commissioned fell to Public Health and the failure in communicating the programme with CCG Strategic Leaders had been noted.
- f. Nancy Rollason, Solicitor and Legal Advisor, sought clarification from the Board through the Chair as to whether there was any fundamental disagreement with the proposal that Cllr Craig needed to take into consideration when coming to her decision. Clarification was also sought as to whether the recommendation should be amended so that in addition to agreeing the tender process that authority would be delegated to Becky Pollard Director of Public Health to award the final contract.

The Chair, Cllr Asher Craig, after taking into consideration the contents of the report and outcomes of consultation as well as the discussion at the meeting took the following key decision;

That the Commissioning Strategy be approved as set out in the Report, and authority be delegated to the Director of Public Health, to progress to invitation to tender and in consultation with Cllr Craig and the section 151 Officer, award the contract.

5. Information item - Pharmaceutical Needs Assessment update

Information Item

Meeting ended at 2.50 pm

CHAIR _____



